

SETTLED LLC

MOBILE NOTARY SERVICES



INSTRUCTIONS

Please include a cover sheet with detailed instructions and processor direct contact information.

COVER PAGE SHOULD STATE:

Property address and closing location

Agent names and brokerages

Escrow Instructions

Funding instructions

Cash to close, check or wire

Seller Proceeds, check or wire

Additional info needed, ie. trusts, POA, LLC's and any other specific instructions.

Packages may be mailed or picked up in office within 24 hours of closing. Please include shipping label and packaging for overnight returns.